



No. 439---/LTI/Store/2013

Bilaspur ,date 4-1-13

To,

Sir,

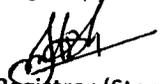
Please submit your competitive rates for supply & installation of the equipment/instrument/article as mentioned below to the Asst. Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.) on or before 18.01.2013 (3:30 p.m.) through Speed post/Registered post/Courier:

Sr. No.	Name and description of the item	Rate
1	Culture Racks fitted with fluorescent tubes (3-4) Specification: Dimension of 4'x2'x2' , with 3 glass platforms.	
2	Micro- Centrifuge Specification: Refrigerated, with rotor of 1.5 ml/5ml capacity, portable sized, Auto- programmable, CFC free.	
3	Electronic Balance Specification: Digital , min capacity of 0.1mg	
4	Micro-pipet (1,10,100,1000 and 5000µl) volume Specification: Digital , autocalvble	

General terms & conditions of the supply

1. The sealed quotation should be super-scribed with "Quotation for supply & installation of equipment for Botany Deptt.
2. **Quantity:** The quantity mentioned above is indicative, may increase or decrease at the time of placing P.O.
3. **Make/Brand:** The bidder should mention the make/brand of the quoted article for which he is OEM/authorized distributor/stockist/dealer. The authorization certificate, technical brochure /leaflet etc. should be submitted along with the quotation.
4. The Cost of the equipment/instrument/article should be inclusive of all taxes and statutory levies. Labour / installation charges, packing, insurance, freight etc. should be mentioned separately (inclusive of all taxes liveable on them). For imported goods price to be quoted CIP Kolkata and in case of local firms they should quote FOR Guru Ghasidas University Campus, Bilaspur. Unit price of each product and accessories should be quoted separately. Maximum educational discount for University as could be offered should also be mentioned. The University is **exempted from payment of custom and excise duty** on Scientific and technical equipment/instruments by DSIR, Govt. of India. Necessary certificate will be issued on demand.
5. **Validity of rate:** The quoted rate should be valid for a minimum period of 90 days.
6. **Delivery period:** For imported goods the complete delivery, installation & commissioning of both the equipments/instruments should be made within 12 weeks from the date of issue of order. For indigenous goods it is 8 weeks.
7. **Liquidated Damages:** Any delay in supplying the article from the stipulated date of delivery, will attract LD. Liquidated Damage will be applicable at the rate of 0.5% per week and limited to 10% maximum. The authority reserves the right to cancel the purchase order when LD accumulates to 10%.

8. **Warranty:** The vendor shall provide comprehensive on-site Warranty for the system/equipment supplied against the work order for a min. period of 1 year from the date of installation and commissioning of the system/equipment. This would cover the hardware, hardware components, system software, equipment and accessories supplied by the vendor at the place of installation.
9. **Performance Security:** Performance Security for an amount of 5% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful bidder. Performance Guarantee is to be furnished within 21 days after notification of the award and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations
10. **Custom Clearing:** After arrival of the goods at Kolkata Airport/Seaport, Indian agent or Indian subsidiary of the principal firm is solely responsible for getting the material clearance from customs. University will provide all custom documents for custom clearance on the demand of agent. Transportation from Kolkata to Guru Ghasidas University campus is also the responsibility of authorized agent. All charges/ expenses incurred in this process will be reimbursed to firm after submitting the bill along with documentary proof in original. Please note that the freight forwarder or clearing agent should be approved from IATA . **NO DEMURRAGE / WHARFAGE CHARGES WILL BE PAYABLE BY THE UNIVERSITY UNDER ANY CIRCUMSTANCES. NO ADVANCE PAYMENT WILL BE PAYABLE FOR CUSTOM CLERANCE/ FREIGHT / INSURANCE ETC**
11. **Resolution of disputes:** University and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, University and the vendor have been unable to resolve amicably a resolution by formal arbitration the Vice-Chancellor of University shall appoint a sole Arbitrator of the dispute who will not be related to the vendor and whose decision shall be final and binding.
12. **Jurisdiction :** All disputes will be subject to Bilaspur jurisdiction only.
13. **Payment:** 100% payment will be made after supply and installation of ordered quantity of article at our end in good condition. No advance payment request will be entertained. For imported goods, the payment will be made through Letter of Credit.
14. **CST/VAT** will be paid extra, if applicable provided it is made clear in the quotation.
15. University reserves the right to accept or reject any quotation without assigning any reason thereof.


Asst. Registrar (Store)